

Dear Parents:

The Hudson Falls Nutrition Services Department is excited to announce new and exciting changes to MyNutrikids.com[®]. The new design will provide users with improved navigation and new enhancements to enrich your web experience. Here are some of the benefits you will enjoy:

- **Improved account management**
More easily view and edit your personal account settings. Adding children to your account and setting up email reminders has never been easier!
- **Better prepayment tracking**
The new Payment History feature allows you to readily view past online prepayments made to your child's account.
- **Access to new help resources**
This help section has been expanded to better meet your needs. View quick reference guides, review answers to common questions, and contact support for assistance.

All current login information will remain the same if you are already a MyNutrikids.com user. All current forms of payment will still be available, including Credit/Debit Card, eCheck and PayPal[™].

If you are not taking advantage of this service we encourage you to reconsider! MyNutrikids.com offers an easy, convenient and secure online prepayment service to deposit money into your child's school meal account at any time. No more lost or forgotten lunch money.

This service also provides parents the ability to view their child's account balance and transaction history. Use the low balance email reminder and know when your child's school meal account is getting low. If you have more than one child in the district, you need only one account to manage them all!

Take advantage of this time-saving, efficient tool:

1. You will need the child's *9 digit student ID# and school district zip code
2. Go to MyNutrikids.com
3. Click on Sign-Up Here
4. Create your account
5. Login to begin using the site

**please note – the 4 digit PIN will NOT work here.*

Things to know:

- A small convenience fee of \$1.75 for each deposit transaction will be assessed to cover the bank fees. Parents placing money into multiple meal accounts will only be assessed the \$1.75 fee once per deposit transaction. Hudson Falls School District will not profit from the use of this site.

We are very excited to offer this service and are confident MyNutrikids.com will benefit you, your child and our District. However, you may continue to make advance payments via check made payable to the Hudson Falls Nutrition Services. Please write your **child's full name & 4 digit PIN** on the check.

If you have any questions about this service, please feel free to contact my office at 747-2121.

Best Regards,

Mrs. Pepin, SNS

Registering for MyNutrikids.com

- You will need the child's **student ID#** and **school district zip code**. If you do not have the 9 digit student ID#, contact your district
- Go to **www.MyNutrikids.com**.
- Click **Sign Up Now** and enter the required information.
- Click **Create Account** to complete the initial registration process.

Add Students to Your Family Account

- Log-in and you will be taken to the homepage.
- Click **MyKids** from the main menu OR from the blue navigation bar above.
- This is a listing of the students in your account. It will be empty on your first visit to the site.
- Click **Add Child** and enter the required information.
- Click **Add** (next to your child's name) to continue.
- Click **Add Child** to repeat the process for additional children.
- NOTE: Your child's transaction history report will not display information during the initial account set up process.

How to Make a Deposit

- Click **Deposit Money**
- Enter an amount in the **Deposit Amount** column next to your child's name.
 - o If you have more than one child, enter the amount you wish to deposit into the column next to each child's name. DO NOT deposit money for your entire family into ONE child's account.
- Click **Calculate**.
- Click **Make Deposit**.
- You will be redirected to the PayPal web site to enter your payment information.
 - o You have the option to use your existing PayPal account or a major credit card or debit card to make your payment.
 - o If you are using your PayPal account, enter your email address and PayPal password to continue.
 - o If you are using a credit card, enter the required information. For your protection, MyNutrikids.com will not store your financial information.
- Click **Pay Now** when finished.
- Click **Pay** once again to complete the process.