

Town of Kingsbury

210 Main Street, Hudson Falls, NY 12839

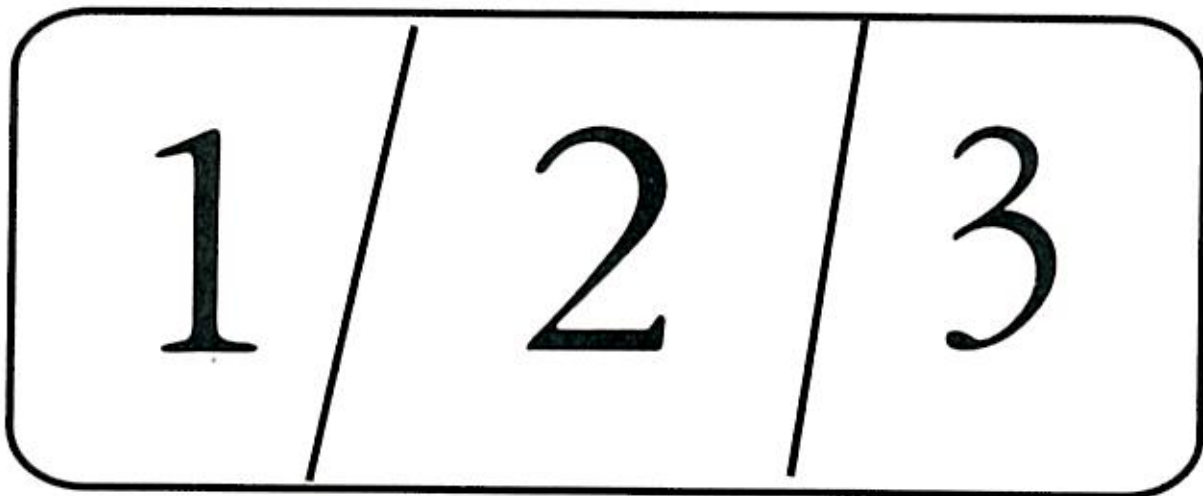
Phone (518) 747-2188 Ext. 3008 Fax (518) 747-9115 Email kburycodes@adelphia.net

CODE ENFORCEMENT/ZONING/PLANNING

APPLICATION FORM AND INSTRUCTIONS

FOR

SUBDIVISION APPROVAL



Note: This packet is for the convenience of the applicant. Nothing Herein relieves the applicant from compliance with the Code of the Town of Kingsbury, or the NY State Uniform Fire Prevention and Building Code

APPLICATION FOR SUBDIVISION OF LANDS
TOWN OF KINGSBURY PLANNING BOARD

DATE: _____ APPLICATION #: _____ CLASS: _____

OWNER: _____ PHONE: _____

ADDRESS: _____

PROPERTY LOCATION: _____

TAX MAP NUMBER: _____ ZONE DISTRICT: _____

TOTAL ACREAGE OF PROPERTY: _____

NUMBER AND SIZE OF PROPOSED LOTS: _____

ATTACH DESCRIPTION OF CURRENT SITE CONDITIONS INCLUDING EXISTING BUILDINGS, STREAMS, SOIL CONDITIONS, FOLIAGE AND CHARACTER OF SURROUNDING LANDS.

ATTACH A DETAILED DESCRIPTION OF ANY EASEMENTS, COVENANTS OR OTHER RESTRICTIONS ON THE PROPERTY. INCLUDE ANY PRIOR TOWN PLANNING OR ZONING DETERMINATIONS IN THIS DESCRIPTION.

ATTACH A SKETCH PLAN DRAWING WITH NARRATIVE AS REQUIRED, AS PER THE CHECKLIST IN THE INSTRUCTIONS FOR THIS APPLICATION.

WRITTEN CONSENT MUST BE ATTACHED FOR AN AGENT TO ACT ON THE OWNERS BEHALF.

APPLICANT MY BE RESPONSIBLE FOR CERTAIN COSTS INCURRED BY THE TOWN RELATING TO THIS APPLICATION.

APPLICATION, DRAWINGS AND SUPPORTING DOCUMENTS SHOULD BE SUBMITTED IN 11 COPIES.

APPLICATION FEE MUST ACCOMPANY THIS APPLICATION.

DATE: _____ APPLICANT SIGNATURE: _____

OFFICE USE

APPLICATION # : _____ FEE: _____

HEARING DATES: _____ RESULT: _____

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CHECKLIST FOR SKETCH PLAN OF SUBDIVISION
IF YOU ARE UNABLE TO PROVIDE INFORMATION ON SKETCH
PLEASE PROVIDE A NARRATIVE DESCRIPTION.

- ♦ subdivision name, name and address of applicant, owner of property, town and county in which subdivision is located.
- ♦ north arrow, scale and date.
- ♦ property boundaries, and adjacent neighbors.
- ♦ existing prominent contours at 10 foot intervals.
- ♦ description of the method of sewage disposal and location, design and construction materials of such facilities.
- ♦ description and method of securing water, and location, design and construction materials of such facilities.
- ♦ other elements integral to the proposed development as may be considered necessary by the planning board or the applicant.

ACCELERATED MINOR SUBDIVISION PROCEDURE

The applicant may elect to submit a complete application, including a reproducible plat in accordance with A84-20 of Article IV. If the Subdivision is classified as minor, and the application is deemed complete, the Planning Board may accelerate the approval procedure.

THE COMPLETE TEXT OF THE SUBDIVISION ORDINANCE IS AVAILABLE AND WILL BE PROVIDED WITH ALL MAJOR SUBDIVISION APPLICATIONS AND UPON REQUEST WITH MINOR SUBDIVISION APPLICATIONS.